

**Gettysburg College**  
**Ethics and Integrity Executive Steering Committee (PC)**

The Ethics and Integrity Executive Steering Committee is responsible for advancing the effectiveness of the College's Ethics and Integrity Program, the objective of which is to assure compliance with applicable legal, regulatory, policy and ethical requirements impacting the College. One of the primary ways the Committee does this is by providing advice and support to the Ethics and Integrity Officer in the discharge of her/his responsibilities.

The membership of the Committee shall consist of all members of the President's Council (Chief Diversity Officer, VP for Enrollment and Educational Services, VP for College Advancement, VP for Finance and Administration/Treasurer, Chief of Staff and Strategic Advisor to the President, VP for College Life and Dean of Students, VP for Information Technology, Chief Communications and Marketing Officer and the Provost) and will be chaired by the President. The Committee shall meet once a semester or more frequently at the request of the Ethics and Integrity Officer.

The Committee's specific responsibilities in carrying out its oversight are as follows:

- 1) Provide leadership for the Ethics and Integrity Program by promoting and supporting a culture that builds ethics and integrity consciousness into the daily activities of employees;
- 2) Provide advice and guidance to the President and the Ethics and Integrity Officer on the design and operation of the Ethics and Integrity Program to assure compliance with legal, regulatory, policy and ethical requirements impacting the College;
- 3) Monitor the Ethics and Integrity Program and review the status of the program and results of its activities with the Ethics and Integrity Officer;
- 4) Approve and prioritize the Annual Action Plan for the Ethics and Integrity Program;
- 5) Monitor Ethics and Integrity program training and education with the Ethics and Integrity Officer;
- 6) Review and approve the role, responsibilities, and structure of the Ethics and Integrity Committee;
- 7) Determine the ethics and integrity risks at the College that require executive oversight;
- 8) Allocate resources, when necessary, to mitigate activities determined to be a high ethics and integrity risk; and
- 9) Be apprised of general ethics and integrity training outcomes.

